

## THE FOLLOWING REGISTRATION TERMS AND CONDITIONS APPLY

### REGARDING WEBCAST REGISTRATIONS

1. Individuals or groups may register for webcast access. Organizations may register for group access without presenting specific registrant names. In such instances the registering organization will be presented a series of user names and passwords to distribute to participants.
2. Each registrant will receive a user name and password for access. Registrants will be able to change their user names and passwords and manage their accounts.
3. Webcast registrants will enjoy six (6) months access from date of issuance of user name and password.
4. Only one user (per user name and password) may view or access archived conference. **It is not permissible to share user name and password with third parties.** Should webcast registrants choose to access post conference content via Flash Drive, this individual use limitation applies.
5. User name and password use will be monitored to assure compliance.
6. Each webcast registration is subject to a "bandwidth" or capacity use cap of 5 gb per user per month. When this capacity use cap is hit, the registration lapses. Said registration will be again made available at the start of the next month so long as the registration period has not lapsed and is subject to the same capacity cap.
7. For webcast registrants there will be no refunds for cancellations. Please call the Conference Office at 800-503-0112 or 206-452-5237 for further information.

### REGARDING ONSITE REGISTRATION, CANCELLATIONS AND SUBSTITUTIONS

1. For onsite group registrations, full registration and credit card information is required for each registrant. List all members of groups registering concurrently on fax or scanned cover sheet.
2. For onsite registrants there will be no refunds for "no-shows" or for cancellations. You may send a substitute or switch to the webcast option. Please call the Conference Office at 800-503-0112 or 206-452-5237 for further information.

### METHOD OF PAYMENT FOR TUITION

Make payment to Health Care Conference Administrators LLC by check, MasterCard, Visa or American Express. Credit card charges will be listed on your statement as payment to Health-Care (HC) Conf LLC. Checks or money orders should be made payable to Health Care Conference Administrators LLC. A \$30 fee will be charged on any returned checks.

### REGISTRATION OPTIONS

Registration may be made online or via mail, fax or scan.

You may register through either of the following:

- Online at [www.DisclosureSummit.com](http://www.DisclosureSummit.com).
- Fax/Mail/Email using this printed registration form. Mail the completed form with payment to the Conference registrar at 22529 39th Ave. SE, Bothell, WA 98021, or fax the completed form to 206-319-5303, or scan and email the completed form to [registration@hc-conferences.com](mailto:registration@hc-conferences.com). Checks or money orders should be made payable to Health Care Conference Administrators LLC.

The following credit cards are accepted: American Express, Visa or MasterCard. Credit card charges will be listed on your statement as payment to HealthCare (HC) Conf LLC.

For registrants awaiting company check or money order, a credit card number must be given to hold registration. If payment is not received by seven days prior to the Summit, credit card payment will be processed.

### TAX DEDUCTIBILITY

Expenses of training including tuition, travel, lodging and meals, incurred to maintain or improve skills in your profession may be tax deductible. Consult your tax advisor. Federal Tax ID: 91-1892021.

### CERTIFICATE OF ATTENDANCE TO SUBMIT FOR CONTINUING EDUCATION UNITS (CEUs)

Onsite attendees can request a Certificate of Attendance which they can file with appropriate entities for credit, and webcast attendees can request a Webcast Certificate of Attendance on which they can certify the number of hours they watched and can file with appropriate entities for credit.

### CANCELLATIONS/SUBSTITUTIONS

No refunds will be given for "no-shows" or for cancellations of either webcast or onsite registrations. You may send a substitute or transfer your onsite registration to a webcast registration. For more information, please call the Conference Office at 800-503-0112 or 206-452-5237.

### INTELLECTUAL PROPERTY POLICY

Unauthorized sharing of Summit content via Internet access through the sharing of user names and passwords or via alternative media (Flash Drive) through the sharing of said media is restricted by law and may subject the copyright infringer to substantial civil damages. The Summit aggressively pursues copyright infringers. If a registrant needs the ability to share Summit content within his or her organization, multiple Summit registrations are available at discounted rates.

The Summit will pay a reward for information regarding unauthorized sharing of Summit content. The reward will be one quarter (25%) of any recovery resulting from a copyright infringement (less legal fees and other expenses related to the recovery) up to a maximum reward payment of \$25,000. The payment will be made to the individual or individuals who in the opinion of our legal counsel first provided the factual information, which was necessary for the recovery. If you have knowledge regarding the unauthorized Summit content sharing, contact the Summit registration office.

### REGISTRATION BINDING AGREEMENT

Registration (whether online or by this form) constitutes a contract and all of these terms and conditions are binding on the parties. In particular, these terms and conditions shall apply in the case of any credit/debit card dispute.

### GENERAL TERMS AND CONDITIONS

Program subject to cancellation or change. If the program is cancelled the only liability of the Summit will be to refund the registration fee paid. The Summit shall have no liability regarding travel or other costs. Registration form submitted via fax, mail, email or online constitutes binding agreement between the parties.

### FOR FURTHER INFORMATION

Call 800-503-0112 (Continental US, Alaska and Hawaii only) or 206-452-5237, send e-mail to [registration@hcconferences.com](mailto:registration@hcconferences.com), or visit our website at [www.DisclosureSummit.com](http://www.DisclosureSummit.com).

# DISCLOSURE SUMMIT

**HOW TO REGISTER:** Fully complete the form below (one form per registrant, photocopies acceptable). Payment must accompany each registration (U.S. funds, payable to Health Care Conference Administrators, LLC).

ONLINE: Secure online registration at [www.DisclosureSummit.com](http://www.DisclosureSummit.com).  
 FAX: 206-319-5303 (include credit card information with registration)  
 MAIL: Conference Office, 22529 39th Ave SE, Bothell, WA 98021  
 FOR REGISTRATION QUESTIONS:  
 PHONE: 800-503-0112 (Continental US, Alaska and Hawaii only) or 206-452-5237, Monday-Friday, 7 AM - 5 PM PST  
 E-MAIL: [registration@hcconferences.com](mailto:registration@hcconferences.com)

## COMPLETE THE FOLLOWING. PLEASE PRINT CLEARLY:


NAME \_\_\_\_\_  
 SIGNATURE OF REGISTRANT - REQUIRED \_\_\_\_\_  
 JOB TITLE \_\_\_\_\_  
 ORGANIZATION \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 CITY/STATE/ZIP \_\_\_\_\_  
 TELEPHONE \_\_\_\_\_  
 E-MAIL \_\_\_\_\_  
 Special Needs (Dietary or Physical)

### ONSITE CONFERENCE ATTENDANCE

#### CONFERENCE - STANDARD RATE:

- Through Friday, December 13, 2013\* \$1,795
- Through Friday, January 10, 2014\*\* \$1,995
- After Friday, January 10, 2014 \$2,195

#### SPECIAL PHARMACEUTICAL COMPLIANCE FORUM (PCF) RATE\*\*\*:

- |  |   |
|--|---|
|  | <input type="checkbox"/> Through Friday, December 13, 2013* \$1,595 |
|  | <input type="checkbox"/> Through Friday, January 10, 2014** \$1,795 |
|  | <input type="checkbox"/> After Friday, January 10, 2014 \$1,995     |

#### GROUP REGISTRATION DISCOUNT:

Three or more registrations submitted from the same organization at the same time receive the following discounted rates for conference registration only. To qualify, all registrations must be submitted simultaneously. Rates are per person.

- Through Friday, December 13, 2013\* \$1,595
- Through Friday, January 10, 2014\*\* \$1,795
- After Friday, January 10, 2014 \$1,995

#### CONFERENCE ELECTRONIC MEDIA:

Onsite Attendees — Following the Summit, the video and presentations are made available in the following formats. To take advantage of the discounted prices below, you must reserve media WITH your Summit registration:

- Flash Drive (\$129 + \$15 shipping) \$ 144
- 6 months' access on Web \$ 129


### WEBCAST CONFERENCE ATTENDANCE

Webcast conference registration includes the live Internet feed from the Summit, plus six months of continued archived Internet access, available 24/7.

#### INDIVIDUAL REGISTRATION:

- Through Friday, December 13, 2013\* \$ 795
- Through Friday, January 10, 2014\*\* \$1,095
- After Friday, January 10, 2014 \$1,395

#### SPECIAL PHARMACEUTICAL COMPLIANCE FORUM (PCF) RATE \*\*\*:

- |  |  |
|--|--|
|  | <input type="checkbox"/> Through Friday, December 13, 2013* \$ 595 |
|  | <input type="checkbox"/> Through Friday, January 10, 2014** \$ 795 |
|  | <input type="checkbox"/> After Friday, January 10, 2014 \$ 895     |

#### GROUP REGISTRATION:

Group registration offers the substantial volume discounts set forth below. Group registration permits the organizational knowledge coordinator either to share conference access with colleagues or to assign and track employee conference participation. Rates are per person.

- Conference Access:  5 or more \$595 each  20 or more \$395 each  
 10 or more \$495 each  40 or more \$295 each

See INTELLECTUAL PROPERTY POLICY, page 1.

#### CONFERENCE ELECTRONIC MEDIA:

Webcast attendees — Following the Summit, the video and presentations are made available on a flash drive. To take advantage of the discounted price below, you must reserve media WITH your Summit registration:  Flash Drive (\$129 + \$15 shipping) \$ 144  
 (All webcast attendees automatically receive 6 months access on web.)

\* This price reflects a discount for registration and payment received through Friday, December 13, 2013.

\*\* This price reflects a discount for registration and payment received through Friday, January 10, 2014.

\*\*\* To qualify for the PCF member rate an individual must be a employee of a member company of the Pharmaceutical Compliance Forum (PCF), [www.PharmaComplianceForum.org](http://www.PharmaComplianceForum.org).

### PAYMENT

The use of a registration discount code cannot be the basis of requesting a partial refund of fees already paid.

Discount Code:

### TOTAL FOR ALL OPTIONS, ONSITE OR WEBCAST:

Please enclose payment with your registration and return it to the Registrar at Disclosure Summit, 22529 39th Ave SE, Bothell, WA 98021, or fax your credit card payment to 206-319-5303.

You may also register online at [www.DisclosureSummit.com](http://www.DisclosureSummit.com).

- Check/money order enclosed (payable to Health Care Conference Administrators LLC)
- Payment by credit card:  American Express  Visa  Mastercard

If a credit card number is being given to hold registration only until such time as a check is received it must be so noted. If payment is not received by seven days prior to the Summit, the credit card payment will be processed. Credit card charges will be listed on your statement as payment to HealthCare (HC) Conf LLC.

### REGISTRATION BINDING AGREEMENT

Registration (whether online or by this form) constitutes a contract and all of these terms and conditions are binding on the parties. In particular, these terms and conditions shall apply in the case of any credit/debit card dispute. For webcast and onsite registrants there will be no refunds for "no-shows" or cancellations.

ACCOUNT # \_\_\_\_\_  
 EXPIRATION DATE \_\_\_\_\_ SECURITY CODE \_\_\_\_\_  
 NAME OF CARDHOLDER \_\_\_\_\_  
 SIGNATURE OF CARDHOLDER \_\_\_\_\_